



# TYRIAN~ASHLER~ACACIA LODGE

Ancient Free & Accepted Masons of Gloucester, Rockport & East Gloucester Massachusetts

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## Web Submission Form

This document is intended to establish standards for submitting content to TAA's WEB site. Provision for compliance to Grand Lodge and our own Web Master has been incorporated in the following document, use of this form is the only means for submission to the site.

Documents for submission must be submitted in either a word document, or a text file via a email and shall include the following information:

To ensure the privacy of the individuals shown in any submitted picture/video, written permission must be given before submission. Details describing the picture/video must be included with references, comments, and captions. Use of said picture/video is at the discretion of the Communication officer/Web master, and Master. Preferred format is JPEG,GIFF, and PNG, size of e-mailed file should not exceed 6-7Mb, CD, DVD, and disks are also accepted.

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***Submitted by information:*** (name, address, e-mail, and phone/ cell)

Bill Smith, 27 Eastern Ave, Gloucester, Ma 01930,  
[billsmith@youradd.com](mailto:billsmith@youradd.com), 978-282-xxxx,351-222-xxxx cell

***Event Name or Description:***

Race to the Bottom (cardboard boat race)      Fundraiser

***Date, Start time, End time:***

7/13/2000, 8:00a.m. – 4:00 p.m.      Rain date / 7/14/2000, 8:00a.m. – 4:00 p.m.

***Location:***

Back Beach, Rockport, Ma 01960      (off of Main Street thru center of town Rockport ,Ma)

***Contact person or Reservation contact, phone #:***

Gary Boat Builder 978-333-xxxx      [garyBB@boatbuilder.com](mailto:garyBB@boatbuilder.com)

***Additional information and advertising:***

Shown in Trowel magazine Feb 2011, Boston Globe 2/7 – 3/14/2011 Events and Happenings